

**COMPTON PARISH COUNCIL**

**Parish Clerk:**

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**MINUTES OF MEETING OF COMPTON PARISH COUNCIL HELD IN COMPTON  
VILLAGE HALL ON WEDNESDAY 16 March 2011 - 7.00pm**

**Councillors: Fiona Curtis (Chairman) \*  
Marian R Williams (Deputy Chair)\*                      Mark Bills \*  
Martin J Foran \*    Kanak Patel \*  
Carolyn Maslin \*    David Haskins \***

**County & Borough Councillors: Cllr Tony Rooth,\*    Cllr Neil Ward \*  
(\* attended meeting)**

**In attendance: Mrs Maryon Lordan (Parish Clerk)  
Approx 12 members of the public**

**Apologies: P C Nick Sharpe, PCSO Fiona Fyfe**

**9203 Minutes of the last Meeting held 19 January 2011**

The Minutes of the above meeting were approved and the Chairman signed them as a true record.

**9204 Matters Arising from the Minutes**

There were no matters arising.

**9205 Public Forum – No questions had been received from the public.**

**9206 To receive reports from Borough and County Councillors and Neighbourhood Police Officer**

In the absence of P C Nick Sharpe, the Clerk reported the following :  
Rural Crime/Compton Neighbourhood Watch/Hints reducing garage, shed & garden crime.

**9207 Cllr Tony Rooth told the Members that he was retiring as County Councillor in the May Elections. During his time he had donated, from his personal allowance, to Watts Gallery/VAS Signs for Compton Village/Grit Bins. He was pleased that the Rumble Strips had been removed. The Chairman thanked him, and wished him well for the forthcoming Election.**

**9208 Chairman's Report**

- a) The Chairman noted the donation from Tony Rooth for Grit Bins to be installed in the future; with four possible locations identified, outside old Chapel, St Nicholas Church, Village Hall, and Village Club.
- b) Interviews for Parish Clerk – 6 April - The Chairman thanked the Clerk for working for Compton's interests, and noted she would be leaving end May.
- c) VAS Signs – See Minute **9209**

- d) Localism – Two meetings are scheduled which the Chairman and Cllr Haskins have agreed to attend.
- e) The formal Letter of Resignation has been received from Chris Harvey, caretaker of Watts Chapel & Cemetery. A farewell party was to be held on 22 March at the Village Club. Councillors agreed there would be a presentation, which would be decided by Cllr Williams and Cllr Curtis. MW/FC  
A Leaving Document would be drawn up. ML
- f) Complaint – Resident in Spiceall – PCSO Fyffe has this in hand.
- g) Legal update – Village Hall/Cemetery Lodge – possible completion in time for the annual audit.
- h) Down Lane – Cllr Williams reported residents were concerned over possibility of extra car parking when the new Gallery is opened. Cllr Bills said he would feed back any reports/complaints to Mr John Dobson, Chairman, of Traffic Committee. The Chairman said the police would do a traffic survey during the next few weeks; resulting information will indicate volume and nature and a second survey would be done when the Gallery is open.
- i) Film Location – The Chairman said she had been in touch with Mr Michael More Molyneaux to obtain contact names, and would hope to have a meeting in the near future. FC

## 9209 Traffic Report

VAS Signs Cllr. David Haskins, Nick Palmer and Paul Burzio are now trained to manage the new VAS (vehicle activated signs) that Compton Parish Council will purchase in within the next few weeks.

Compton Speed Watch - More than 20 people trained to take part in CSW and the scheme has worked well now for over two years and thanks goes to all those who have and who continue to participate. New people are however needed to replace those that can no longer take part. To register and interest in up-and-coming training sessions please contact Chairman of the Traffic Committee and CSW facilitator John Dobson on [dobsonjlc@hotmail.com](mailto:dobsonjlc@hotmail.com) or 07956 577680

Stagecoach Stagecoach considered re-routing the 46 bus due partly to the low usage. It has been agreed that they will reinstate the service to ascertain the impact that the opening of Watts Gallery may have on the figures. At this time the overall proposal (which includes the 'unsuitable for HGV signs) can be re-visited. It will however be difficult to gain support for a proposal that increases pedestrian volume on a road (which would happen if buses were re-routed) if pathways between The Street and The Chapel & Gallery are not improved.

Down Lane Traffic PC Redfern has agreed to conduct a covert traffic survey in Down Lane within the next few weeks. This will provide information for the 30 MPH application and act as a baseline to monitor any changes in traffic volume.

## 9210 Planning

**Monkshatch Garden Farm** – Special Meeting at GBC - Cllr Haskins reported the meeting had been rescheduled. Date to be announced.

**Application 10/P/02375 -** Priorsfield School – to build an All-Weather Hockey Pitch and Pavilion with flood-lighting –  
Application Withdrawn

Cllr Haskins reported that on the advice of Case Officer Nick Upton and GBC Councillor Neil Ward, Guildford Borough Council recommended refusal of the Planning Application

by Priorsfield School for a floodlit all-weather hockey pitch with 6 x 15 metre lighting pylons. On Wednesday 9 March 2011, the School decided to withdraw their application in view of Case Officer's adverse report and also of the significant number (38) of objections by local residents. The Parish Council noted that not one of the writers of the 30+ letters supporting the proposal lived within 3 miles of the proposed pitch and would therefore have been totally unaffected by the flood-lighting in this quiet dark lane, Priors Hatch Lane.

The Parish Council agreed to monitor the situation with regard to any future development.

**Eashing Quarry** - Cllr Haskins said the reported was expected in April.

**9211 Recreation Ground** - Nothing to report

**9212 Allotments** - A new agreement between the Parish Council and the Allotment Committee has been drawn up. Mr Ken Miller is dealing with the legal side and has a meeting scheduled with the Allotment Committee.

**9213 Watts Chapel**

- a) Registration of Land - The Clerk confirmed Registration was being applied for.
- b) Zone 5 Pathway – Mr Jonathan Mackie, Architect (volunteer with the Gallery) is overseeing the project in a voluntary capacity.
- c) Collaboration with Gallery – in accordance with this agreement, Stephen Byrne (employee of the Gallery) has been designated to replace Chris Harvey doing maintenance work at the Cemetery and funeral duties. Cllr Williams showed Members a letter from Perdita Hunt confirming the new arrangement. Members queried whether this meant the Parish Council were not responsible for the Cemetery. Cllr Williams assured the Members that this was not the case.
- d) Childrens Play Area/War Memorial - Cllr Foran asked who would be maintaining the Children's Play Area and War Memorial in Chris Harvey's absence. The Chairman said a replacement was in hand; one or two people in the village had shown interest in doing these jobs. ML
- d) Digitisation of Cemetery Records – Cllr Haskins has now made an early prototype this facility available online to gather ideas about how people might use such a system. The Chairman thanked Cllr Haskins for the time he had put into this.

**9214 United Charities of Compton** – Nothing to report

**9215 Village Hall**

Cllr Bills reported that the VH committee members were having a valuation of the building for Insurance purposes.

**9216 Financial Matters**

- a) *Schedule of Income & Expenditure to 28 February 2011 (attached)*  
Members approved the figures presented for the 11 months, which showed a credit bank balance of £18,450.00.
- b) *Budget 2011-12*  
Precept for 2011-12 was £30k, half of which would be paid at the beginning of April 2011.

Members approved the figures presented, and noted changes taking account of the resignation of the caretaker. Although this presented a saving on one hand, certain expenditure on Cemetery Lodge was expected, pending future decisions.

- c) *Asset Register* – Members noted Page 3, additional land at cemetery was in the process of Registration. Members approved the document.
- d) *Risk Register* – No changes in the past year. Members approved the document. The Clerk confirmed that Watts Gallery had their own version regarding Chapel tours.
- e) *Financial Regulations 2011-12* – No changes in the past year and Members approved the document.
- f) *Parish Council Insurance Renewal* - The Clerk quoted Zurich's terms for 1-yr, 3 yr, and 5 yr Long Term Agreement. There were other benefits including Public Liability which had been increased to £10million; Volunteers had been included within the Personal Accident cover. The Members agreed to sign up for the 5 yr long term agreement at a current rate of £3,718.34 per annum.
- f) ***Review of the effectiveness of Internal Audit 2010-11***

The Clerk reported that:

- All actions arising from last year's internal audit had been completed.
- The scope of the 2010-11 internal audit had been agreed with the Internal Auditor, Mr Roger Musson FCA and this would cover all relevant risk areas.
- The relevant responsibilities of members, clerk/RFO and Internal Auditor were clearly defined.
- Mr Musson was independent and had the competence and knowledge to undertake the internal audit effectively.
- A timetable had been agreed with the Internal Auditor and the Annual Return and supporting information were due to be submitted to BDO by 1 July 2011.

After discussion, the Members approved the report from the Clerk on the internal audit of the Council.

- g) Watts Chapel Donation Box – The Clerk circulated the spread sheet from Jane Turner showing income since 21 January 2011 of £535.00.

## **9217 Other Business**

*Cemetery Lodge* - The Chairman reported a meeting had taken place with SCAPTC's Solicitor to establish the legal position and Mr Ken Miller had kindly agreed to draw up a report outlining the income/expenditure/risk of any decisions, regarding the future of this building, to be discussed at a Special Meeting. It was noted that any proposals would be discussed with Watts Gallery management before finalisation.

The Chairman thanked Mr Ken Miller who said the report should be available mid April.

### *Council Elections – 5 May 2011*

The Clerk handed **Election Packs** to each councillor. Cllrs Foran & Maslin confirmed they would be standing down as from 18 May 2011.

*Telephone Kiosk* – The Clerk said that GBC had now enquired as to whether the Parish Council would be interested in buying the area of land that the Kiosk was standing on. The asking price had not been received yet.

*Withies Lane – Compton Common Clearance* - Cllr Haskins reported some 13 trees on Withies Lane have been felled under guidance from GBC and thanks to Hugh at the Withies Inn. It is proposed to clear the path into the woods using the chippings and replacing the broken foot bridge. Some coppicing and clearance of the road side and ditch along the lane is planned. No work along the B3000 edge is planned so as to preserve the noise barrier. Offers of help welcome.

*War Memorial* -The Chairman said cleaning and re-engraving was needed. Cllr Bills said he would contact the City & Guilds Conservationists, for a survey to do this work.

*Village Clean Up* - Due to cancellation the Clerk had arranged a new date. This was now set for Saturday 9 April 2011 : 10-12am – item for the Compton News.

**9218** Items for APRIL COMPTON NEWS

- Police Report
- Traffic
- Elections Date
- Digitisation of Watts Cemetery Records
- Compton Common Clearance
- Village Clean Up - 9 April
- Chris Harvey Leaving
- Stephen Byrne New Caretaker

**9219** To note dates (all Wednesdays at **7.00 pm**) of future Council meetings:

<b>18 May</b>	<b>2011</b>	<b>(to include Annual Meeting)</b>
<b>20 July</b>	<b>2011</b>	
<b>21 September</b>	<b>2011</b>	
<b>16 November</b>	<b>2011</b>	

*The Meeting closed at 9.10 pm*